

Our Lady of Fatima School  
ABSENTEE NOTE

STUDENT: \_\_\_\_\_

CLASS: \_\_\_\_\_

DATE/S OF ABSENCE: \_\_\_\_/\_\_\_\_/201

REASON FOR ABSENCE: *tick the appropriate box*

ILLNESS     APPT     OTHER

HOLIDAY.....FROM \_\_\_\_\_ TO \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PARENT SIGNATURE: \_\_\_\_\_

TODAY'S DATE: \_\_\_\_/\_\_\_\_/201

***This note of explanation should be handed to your child's class teacher on their return to school for inclusion in the official Attendance Roll. If taking a planned absence please forward BEFORE taking leave if possible.***

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